Created	31.05.2023	Process Modelling Workgroup

Focused on Processes Discussions

Sticky Note Color Codes

- Main Topics
- information
- Action Items
- Covered information
- No longer relevant, or detailed, or extra information
- Action/Agenda moved to future

Overview

- When: **31.05.2023 - 15:00 UTC**
- Where: zoom link https://cruciel.web.zoom.us/j/88229831291?pwd=UlBVVzdaUlRONUJzRUJVSzUxRTI0RzQ2z09
- Context: Getting input from current Writers Workgroup about their membership onboarding / lifecycle
- Duration: ~60min
- Parts of the Sessions may be recorded and uploaded in Ambassador YouTube

Workshop Agenda *(to be recorded with reed.io)*

- 5min - Introduction
- 10min - Review Current Onboarding Process
- 15min - Discussion: what is working? what challenges have you felt?
- 10min - Discussion on Roles and Expectations
- 10min - Setting up an Onboarding Timeline
- 5 min - Questions and Closing
- 5min - Session Overview *(to be recorded)*

Dework Link for Participation Recognition

Process Modeling Workgroup 31.05.2023 Meeting Summary
Context: Getting input from current Writers Workgroup about their membership onboarding / lifecycle
Meeting notes:
Video Summary: Summary pending
Upgrade Issues
Revisioned onboarding
- Description: A revisioned onboarded process has been developing, with tools created to ensure contributors are skilled enough for their responsibilities
- Insight: tests can be redundant for someone already showing mistakes and skill
- Insight: Revisioned onboarding can be a good opportunity to provide feedback to contributors
- Learning: working group is in early phase, it articles demo now

Revisioned other operational tasks
- Description: we recognized there is much more process to be found in production, publishing and promotion
- Decision: recall these additional processes exist
- Learning: Ambassador Townhall updates process
- Insight: there is a bottleneck in editor workflow, may be possible to scale this role with more contributors (if/when needed based on volume)
- Learning: Reed.io has characteristic and capabilities as survey/ farms

Have elegant ways? (general union learn)
- Insight: Reed.io has characteristic and capabilities as survey/ farms
- Learning: Reed.io has characteristic and capabilities as survey/ farms